

**Authorisation for HSBC Instant@dvce and DC Safe Custody service**

**Exports**

With immediate effect, send a copy of all export SWIFT DCs, subsequent amendments and export advices to the following e-mail address (*write in capital letters*):

1. \_\_\_\_\_

Please also send a copy of all export SWIFT DCs, and subsequent amendments to the following e-mail addresses (you may nominate up to four):

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**Imports**

With immediate effect, send a copy of all import SWIFT DCs, subsequent amendments and import related advices to the following e-mail address (*write in capital letters*):

1. \_\_\_\_\_

Please also send a copy of all import SWIFT DCs, and subsequent amendments to the following e-mail addresses (you may nominate up to four):

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

In addition, we would like to sign up for the free DC Safe Custody service. We authorise HSBC to hold the original export DCs and amendment(s) on our behalf.

We are aware that this service applies only to documentary credits (DCs), their amendment(s) transmitted to and from HSBC via the SWIFT telecommunication network and other trade related advices.

Additionally, we accept that any DC or amendment(s) and any trade related advice transmitted to us by HSBC via e-mail or other electronic means is for information only and copies of DC, amendments and trade related advices transmitted to us are non-negotiable copies.

We accept that any electronic communication may be subject to interruption, transmission blackout, delayed or incorrect data transmission. We accept that messages sent via e-mail or other electronic means may not be secure or error-free as they can be intercepted, corrupted or lost or may arrive late or contain viruses. We undertake to immediately notify HSBC in writing of any changes to our e-mail addresses.

We agree and accept that HSBC does not have any liability for any losses, damages, errors or omissions or late or non-arrival or disclosure to third parties of messages sent via e-mail or other electronic means due to any reason whatsoever.

For and on behalf of (Company name) \_\_\_\_\_ Name: \_\_\_\_\_

Export Account No.: \_\_\_\_\_ Import Account No.: \_\_\_\_\_

Date: \_\_\_\_\_ Contact telephone no.: \_\_\_\_\_

Authorised signature: \_\_\_\_\_

Only available for DCs received via SWIFT, Society for Worldwide Interbank Financial Telecommunication. All DC copies, subsequent amendments and trade related advices sent via Instant@dvce are non-negotiable copies.

Call: 800 HSBC TRADE ( 800 4722 87233 ) Email: [hsbctcc@hsbc.com](mailto:hsbctcc@hsbc.com)