

Standing Instructions (SI) Form

Date:

Note:

1. Please complete form in **BLOCK** letters and tick where applicable.
2. Demand Drafts/Cashier's Orders will be dispatched directly to the beneficiary bank.

I / We wish to apply for New SI Amendment/SI no.: Cancellation/SI no.:

Mode of Payment Telegraphic transfer Demand Draft Cashier's Order Internal Transfer

Remitter's Account Details

Debit Account Number:

Account Name:

Overdraft to be utilised to execute SI: Yes No

Remittance Details (please tick only one box)

Currency of Receiver UAE Dirham US Dollar Pound Sterling
 Euro Other

Amount to be Transferred Currency:

Figures:

Words:

Frequency Daily Weekly Fortnight Monthly
 Every 2 Months Quarterly Half-Yearly Yearly

Effective Date First Payment Date: Regular Payment Date:

SI Expiry Total number of payments: Or Until further notice

Limits(Minimum/Maximum A/C Balance) Higher Limit: Lower Limit:

Charges (Only for TT's) OUR SHA
Sending party bear all charges Charges to be shared by sending & receiving party

Beneficiary Details

Name:

Account Number / IBAN:

Bank:

Branch: City:

State/Country/Province: Country:

Bank Code*: *SWIFT/Sort Code/Fedwire/ID/CHIPS UID/etc..

Beneficiary Address (Personal or Business):

Purpose of Payment (Applicable code in the following page):

Other Instructions to Bank

Remitter's Details

Mobile: +

Office/Residence Phone:

Email:

TERMS & CONDITIONS

The Terms and Conditions set forth herewith govern standing instructions and are in addition to any other agreements, account documentation and Personal Banking General Terms and Conditions.

- I/We understand that a charge (as stated in the Schedule of Services and Tariffs) will be debited from my/our account for each of the above arrangements; and for each payment requiring manual handling, a transaction charge will also be debited from my/our account. A charge will be levied for any new standing order and for each subsequent amendment.
- I/We understand that I/We should maintain sufficient funds in the account one day before the payment date for the above arrangement and that a charge may be levied, at the Bank’s discretion, on each standing instruction payment returned due to insufficient funds, and that the bank may cancel the above instruction without advice to me/us if the payment has been returned thrice consecutively due to insufficient funds on my/our account.
- I/We understand that the Bank will not be liable for any delay or failure to carry out the standing instructions where such delay or failure is attributable (whether directly or indirectly) to any cause beyond the Bank’s control including any equipment malfunction or failure and under no circumstances shall the Bank be responsible to me/us for any consequential or indirect losses arising out of or in connection with the carrying out or otherwise of my/our instructions.
- I/We understand that if the payment date falls on a bank holiday, the standing instruction will be effected on the last working day, before the holiday.
- I/We understand that the standing order shall remain in full force and effect until advised in writing by I/Me that no further payment is required.
- I/We understand that any amendments or cancellations of this standing order by Me/Us should be in writing and reach the Bank at least one week before the next successive payment is due.
- I/We understand that neither the Bank, nor its Branches, Correspondents, or Agents are responsible for any loss, delay, error, or omission arising out of any mode of communication used for effecting those payments.
- I/we understand and accept that there could be instances where the Bank may not effect payments if there is any legal or regulatory restriction on the Bank doing so (including but not limited to where it is suspected that making the payment would involve a breach of international financial sanctions laws and regulations).
- I/We understand that the Bank will not be liable for any hold or delay in my/our payments if the Bank at any time subsequently, is of the opinion that the information is incomplete or insufficient or does not meet any act of a regulatory authority / Government agency.
- I/We understand that a charge will be made for enquiries received in respect of any standing order payments where the Bank is not at fault, e.g., refunds, cancellations, amendments, duplicate advices, fate of funds, copies of cleared payments, etc. (a charge will be made per payment instruction).

For Overseas Non Resident customers only:

- I/we confirm that I/we have approached HSBC in order to apply for a product(s) and/or Service(s). Accordingly, I/we further confirm that any decision taken thereof to benefit from those product(s) and/or Service(s) has been made at my/our own discretion. I/we confirm that we have read, understood and expressly agree to the applicable terms and condition along with the relevant product literature and that no prior solicitation has been made by HSBC in relation to these product(s) and/or Service(s).

I/We agree to the Terms and Conditions given herewith.

Customer Name:

Customer Signature:  Bank Staff Name & Signature:

For Bank Use Only

SI Type (BSI, DSI, TSI)	Charge Code	Charge Type	To Bank	Benf. Bank	Maker	Authorised Signature

Code	Description	Usage Restriction
CRP	Credit Card Payments	Can be used by Retail account holders (Individual) only
FAM	Family Support	Can be used by Retail account holders (Individual) only
PIN	Personal Investments	Can be used by Retail account holders (Individual) only
EDU	Educational Support	Applicable for all Types of customers (Individuals, Corporates, SMEs)
UTL	Utility Bill Payments	Applicable for all Types of customers (Individuals, Corporates, SMEs)
DCP	PrePaid Reloadable & Personalized Debit Card Payments	Applicable for all Types of customers (Individuals, Corporates, SMEs)
LIP	Loan Interest Payments	Applicable for all Types of customers (Individuals, Corporates, SMEs)
IPO	IPO Subscriptions	Applicable for all Types of customers (Individuals, Corporates, SMEs)
RNT	Rent Payments	Applicable for all Types of customers (Individuals, Corporates, SMEs)
LNC	Loan Charges	Applicable for all Types of customers (Individuals, Corporates, SMEs)
EMI	Equated Monthly Instalments	Applicable for all Types of customers (Individuals, Corporates, SMEs)
GDS	Goods Bought or Sold	Applicable for all Types of customers (Individuals, Corporates, SMEs)
GMS	Processing repair and maintenance services on goods	Applicable for all Types of customers (Individuals, Corporates, SMEs)
STS	Sea transport	Applicable for all Types of customers (Individuals, Corporates, SMEs)
ATS	Air transport	Applicable for all Types of customers (Individuals, Corporates, SMEs)
OTS	Other modes of transport	Applicable for all Types of customers (Individuals, Corporates, SMEs)
STR	Travel	Applicable for all Types of customers (Individuals, Corporates, SMEs)
SCO	Construction	Applicable for all Types of customers (Individuals, Corporates, SMEs)
INS	Insurance services	Applicable for all Types of customers (Individuals, Corporates, SMEs)
FIS	Financial services	Applicable for all Types of customers (Individuals, Corporates, SMEs)
IPC	Charges for the use of intellectual property royalties	Applicable for all Types of customers (Individuals, Corporates, SMEs)
TCS	Telecommunication services	Applicable for all Types of customers (Individuals, Corporates, SMEs)
ITS	Computer services	Applicable for all Types of customers (Individuals, Corporates, SMEs)
IFS	Information services	Applicable for all Types of customers (Individuals, Corporates, SMEs)
RDS	Research and development services	Applicable for all Types of customers (Individuals, Corporates, SMEs)
PMS	Professional and management consulting services	Applicable for all Types of customers (Individuals, Corporates, SMEs)
TTS	Technical trade-related and other business services	Applicable for all Types of customers (Individuals, Corporates, SMEs)
PRS	Personal cultural audio visual and recreational services	Applicable for all Types of customers (Individuals, Corporates, SMEs)
GOS	Government goods and services embassies etc	Applicable for all Types of customers (Individuals, Corporates, SMEs)
CHC	Charitable Contributions	Applicable for all Types of customers (Individuals, Corporates, SMEs)
IRP	Interest rate swap payments	(Applicable for all Types of customers (Individuals, Corporates, SMEs
IRW	Interest rate unwind payments	(Applicable for all Types of customers (Individuals, Corporates, SMEs
MWI	Mobile wallet cash in	(Applicable for all Types of customers (Individuals, Corporates, SMEs
MWP	Mobile wallet payments	(Applicable for all Types of customers (Individuals, Corporates, SMEs
OAT	Own account transfer	Applicable only for Individual Customers
PRP	Profit rate swap payments	(Applicable for all Types of customers (Individuals, Corporates, SMEs
PRW	Profit rate unwind payments	(Applicable for all Types of customers (Individuals, Corporates, SMEs
SVI	Stored value card cash-in	(Applicable for all Types of customers (Individuals, Corporates, SMEs
SVP	Stored value card payments	(Applicable for all Types of customers (Individuals, Corporates, SMEs
TOF	Transfer of funds between persons Normal and Juridical	(Applicable for all Types of customers (Individuals, Corporates, SMEs